



City of Holden

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HOLDEN REGULAR CITY COUNCIL MEETING MINUTES

Thursday, January 18, 2024, 7:00 p.m.

Hallar Building (City Hall) 101 W 3rd Street Holden, MO 64040

Mayor Briscoe called the meeting to order at 7:00PM. The Mayor asked the body to stand for the Pledge of Allegiance and Invocation; with the invocation being led by Fire Chief and Pastor Mike Wakeman.

Mayor Briscoe asked for a roll call of the council immediately following invocation. As follows:

McDaniel	Present	Pemberton	Present
Miller	Present	Getz	Present
Mensch	Present	Vacant	
Fields	Present	Mallory	Present

Also in attendance was Police Chief Mayhew, Assistant Police Chief Pete Weiss, Fire Chief Wakeman, Street Superintendent Robb and City Attorney Doug Harris.

Mayor Briscoe brought the council’s attention to the minutes of the December 21, 2023, City Council Meeting. He called for a motion to approve. There were no edits, corrections, or additional information. Upon a motion by Councilman Mensch and seconded by Councilman Miller, the minutes were approved.

Mayor Briscoe asked for a motion to approve the appropriations/expenditures presented at the Finance & Budget Committee Meeting. Upon a motion by Councilman McDaniel and a second by Councilwoman Getz, the appropriations/expenditures were approved.

Community Organization updates were given by Karen Mensch, Vice President of the Holden Chamber of Commerce. They will be putting a new shed on the Main Street, Inc. lot, next to the old F and C building. The events coming up are the chocolate crawl, easter bunny with photo booth, and a treat bake-off.

Mayor Briscoe stated that January has been interesting so far. The street department got a new truck and snow blade just in time for the first snowstorm. He stated that the street crew did well, but there are lessons to be learned from every case. By and large, comments about the streets have been comments of approval from the citizens. The new Family Dollar store is marching along smartly. However, there is a problem with the stormwater management structures. They are working to address this, and the City will be holding off on issuing a Certificate of Occupancy until it’s complete, inspected and approved. The Mayor also stated that work on the wastewater treatment plant has begun, however weather conditions currently have the project on hold.

Kim Pearson, from Dana Cole, our auditor, was at the meeting for his presentation of the Fiscal Year 2022-2023. Mayor has requested that the resolution for audit approval be moved up in the agenda. At the end of Kim’s presentation, he stated that he could see things [financials] moving in the right direction, and he can see future improvements. He also thanked Trista, city treasurer, for helping so much, and stated that all requested documents were provided to his team. After Mr. Pearson’s presentation Mayor Briscoe called for a motion on Resolution No. R03-24 City of Holden

Audit. Upon a motion by Councilwoman Fields and a second by Councilwoman Getz, the motion passed.

Police Chief Mayhew provided a written report as well as delivered his report in the meeting. Chief Mayhew reported: Incident reports – 45; Misdemeanors – 12; Felonies – 5; Warrant arrest – 6; Domestic – 2; Miscellaneous reports – 4; Agency assist – 6; MVC – 1; Juvenile – 1; Fire assist – 2; Traffic Summons – 50; Traffic Warning – 38. For Codes/Animal Control: Codes cases – 100; Animal At Large/ License – 0; Vicious Animal – 0; Nuisance – 21; Business – 0. Chief also reported that there has been increased damage at the city lake by motor vehicles, possibly a side-by-side. He would like Council to consider installing a surveillance system.

Fire Chief Wakeman provided a written report as well as delivered his report in the meeting. Engine 211 will need to have three pump gauges replaced and will need an oil change. Engine 212 needs an oil change as well. The Fire Chief has also reported the year end call totals for 2023 – 210 calls.

Street Superintendent Joe Robb provided a written report as well as delivered his report in the meeting. The street crew completed equipment maintenance, trash pickup, leaf pickups, and repairs needed to the streets. The department purchased a new truck and snowplow just ahead of the winter storm where they plowed and salted the city streets for a total of 23 hours of labor.

The Board of Public Works provided the written minutes from the BPW meeting. Their minutes reflect that last year the board voted to make an incremental increase to the billing rates instead of a large increase. This year the board will be looking at another increase in the rates. The CPI in water and wastewater for November 2022 to October 2023 was 5.4%. Unfortunately, regulations are causing a large amount of costs in the industry, resulting in needing a rate increase.

Councilman McDaniel reported for Budget, Finance & Administration Committee. Mr. McDaniel stated that there was nothing to report at this time.

Councilman Miller reported for Public Works and Infrastructure Committee. Mr. Miller stated that there is a meeting scheduled in the upcoming weeks, but there was nothing else to report at this time.

Councilman Mensch reported for Community Development Committee. Mr. Mensch stated that there was nothing to report at this time.

Councilman McDaniel reported for Public Safety Committee. Mr. McDaniel stated that there was nothing to report at this time.

Councilwoman Getz reported for Public Parks and Recreation Committee. Ms. Getz stated that the Parks and Recreation Board meeting for January was cancelled, the mowing bid packets have gone out but only one person had picked up the packet so far. The bid closing date is February 1st.

Councilwoman Mallory reported for Economic and Industrial Development Committee. Ms. Mallory stated that the Comprehensive Plan has Land Use Training scheduled for January 27th. She also stated that on the agenda for tonight's council meeting was a zoning change request that Planning and Zoning had a public hearing for. The Mayor added that the Economic Development portion of the Comprehensive Plan is about 90% complete and that there has been a shared computer file set up for all members of the Comprehensive Plan to use to upload their drafts and information.

Mayor Briscoe then brought the body's attention to Resolution No. R01-24 Interfund Loan Policy and called for a motion. Upon a motion by Councilman Miller and a second by Councilman Mensch, the motion passed.

Mayor Briscoe then brought the body's attention to Resolution No. R02-24 MetLife Renewal Rates and called for a motion. Upon a motion by Councilwoman Fields and a second by Councilwoman Getz, the motion passed.

Mayor Briscoe then moved to Bill No. 01-01-24 Interfund Loan Terms – Street Department Purchase, did the first reading and called for a motion. Upon a motion by Councilman Miller and a second by Councilwoman Getz, the motion passed. With no discussion, Mayor Briscoe then did the second reading and called for a motion. Upon a motion by Councilwoman Getz and a second by Councilwoman Mallory, Mayor Briscoe asked for a roll call vote.

McDaniel	Yes	Pemberton	Yes
Miller	Yes	Getz	Yes
Mensch	Yes	<i>Vacant</i>	
Fields	Yes	Mallory	Yes

Bill No. 01-01-24 Interfund Loan Terms – Street Department Purchase passed.

Mayor Briscoe then moved to Bill No. 01-02-24 Zoning Change to 300 W. 2nd St, did the first reading and called for a motion. Upon a motion by Councilwoman Mallory and a second by Councilwoman Getz, the motion passed. With no discussion, Mayor Briscoe then did the second reading and called for a motion. Upon a motion by Councilwoman Fields and a second by Councilwoman Mallory, Mayor Briscoe asked for a roll call vote.

McDaniel	Yes	Pemberton	Yes
Miller	Yes	Getz	Yes
Mensch	Yes	<i>Vacant</i>	
Fields	Yes	Mallory	Yes

Bill No. 01-02-24 Zoning Change to 300 W. 2nd St passed.

Mayor Briscoe then moved to Bill No. 01-03-24 Official list of City Council Candidate Filers, did the first reading and called for a motion. Upon a motion by Councilwoman Fields and a second by Councilman Miller, the motion passed. With no discussion, Mayor Briscoe then did the second reading and called for a motion. Upon a motion by Councilwoman Getz and a second by Councilman McDaniel, Mayor Briscoe asked for a roll call vote.

McDaniel	Yes	Pemberton	Yes
Miller	Yes	Getz	Yes
Mensch	Yes	<i>Vacant</i>	
Fields	Yes	Mallory	Yes

Bill No. 01-03-24 Official list of City Council Candidate Filers passed.

The Mayor then turned to Police Chief Mayhew's year-end report. Chief Mayhew presented that the department had 429 reports, 121 adult arrests (about 30 higher than the previous year), and 325 codes case investigations. The department worked all the special events of the town and has approval for a grant from Livesan. Having Livesan will mean a better fingerprinting system. The police department equipment is old and showing wear. He will be looking at replacing some of the older equipment in the following year. He will also be sending officers to training and specialized trainings in the following year.

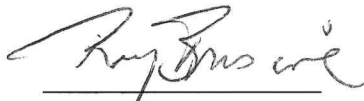
Mayor Briscoe then called for a motion to enter closed session. Upon a motion by Councilman McDaniel and a second by Councilman Miller, the Mayor asked for a roll call vote.

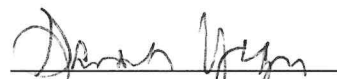
McDaniel	Yes	Pemberton	Yes
Miller	Yes	Getz	Yes
Mensch	Yes	<i>Vacant</i>	
Fields	Yes	Mallory	Yes

Entering closed session for real estate and personnel matters passed.

Mayor called for a motion to adjourn the meeting. Upon motion by Councilwoman Fields and a second by Councilman Mensch, the meeting was adjourned at 7:58PM.

Council Approved: February 15, 2024


Ray Briscoe, Mayor


Sarah Yager, City Clerk