



## MINUTES

### REGULAR MEETING OF THE HOLDEN BOARD OF PUBLIC WORKS

July 2, 2024

Members Present:

|                   |                      |
|-------------------|----------------------|
| Mr. Al West       | Chairman             |
| Ms. Kim Holger    | Secretary            |
| Mr. Doug Hayworth | Member               |
| Mr. Allen Mensch  | City Council Liaison |

Guests Present:

|                    |                       |
|--------------------|-----------------------|
| Mr. Tony Lerda     | Superintendent        |
| Ms. Christie Reed  | Financial Coordinator |
| Ms. Kim Morrow     | Billing Specialist    |
| Mr. Ben West       | Community Member      |
| Mr. Joe Fike       | Community Member      |
| Mr. Cooper Redhair | Community Member      |
| Mayor Ray Briscoe  |                       |

The meeting was called to order at 6:00 PM.

There was a review of the minutes from the June 2024, regular meeting. **Motion** by Mr. Hayworth to approve the minutes, Ms. Holger seconded the motion, Mr. West called for a vote. The motion passed with no dissenting votes.

Financial Report: **Motion** by Ms. Holger to approve the financial statement and pay the invoices, Mr. Hayworth seconded the motion, Mr. West called for a vote. The motion passed with no dissenting votes.

Mr. West addressed the Board informing them that there were three Scout members in attendance. They are working on obtaining a badge in communications. Mr. Ben West introduced himself as the grandson of Mr. West. He then introduced Mr. Fike and Mr. Redhair.

#### OLD BUSINESS

##### **WATER SYSTEM –**

###### GENERAL ACTIVITIES

Mr. Lerda stated that the water system was good and no major repairs.

###### LEAD INVENTORY

Mr. Lerda informed the Board that Ms. Morrow has been entering the Lead & Copper questionnaires as they are received. This will prepare all necessary items for the mandatory reporting that is due in October. Mr. Lerda also stated that all the information being acquired can be inputted into Diamond Maps and utilized in the future. Mr. West explained to the Scout members that the federal government has implemented a lead and copper ruling that requires the BPW notifying them of all lead and copper pipes in the system and we are being told they will have to be replaced.

##### **SEWER SYSTEM –**

###### GENERAL ACTIVITIES

Mr. Lerda said that video was done on several areas of pipes. There are pipes failing and completely blocked through the City's field between the old swimming pool area and 14<sup>th</sup> Street. The sewer main along S. Main Street, north of 14<sup>th</sup> Street have a few bad areas and one section of pipe gone. This area may best be repaired with spot digs. There are also joints with root intrusion along S. Main Street between 8<sup>th</sup> Street and 7<sup>th</sup> Street. The sewer main along S. Lexington, north of 6<sup>th</sup> Street to

the alley is also in very poor condition, inundated with broken sections. This main lays beneath a water main. It could be repaired with pipe bursting or pipe lining. To replace it would require us to move the water main above it. Also, there are many joints with root intrusion behind the homes along S. Lexington Street north of 17<sup>th</sup> Street. Mr. Lerda passed out a quote to the Board showing a price of \$9/ft. The quote total was \$90,000. The company stated on the quote that they would clean and video pipes and install the pipe liner. There is no completed video currently because of too many roots. Although a root saw would be helpful, that can't be utilized until replacement parts arrive and are installed to return it to working order. Once that happens, the root saw will be used to clear out as many roots as possible. Mr. Lerda is hopeful that some video will be able to be obtained.

### **AOC**

Mr. Lerda stated the storm water project is complete and the documents of proof are supplied in their meeting packets. At this time, it needs to be accepted by the Board and then it will be forwarded to the City Council for the Mayor's signature. There was discussion between the Mayor and Mr. Lerda concerning further communication with DNR about the plan(s). Mr. Lerda said we should follow the City Attorney's guidance.

**MOTION** by Mr. Hayworth to accept the consultant's certification of work completed as presented and to forward to the City Council to certify, seconded by Ms. Holger, Mr. West called for a vote. The motion passed with no dissenting votes.

### **BUDGET/RATES**

Mr. Lerda apologized for not realizing that August 6<sup>th</sup> was a voting day. The Board determined that August 7<sup>th</sup> at 5:30 p.m. at City Hall, which is the following day from the original scheduling, will work for everyone. A notice will be forwarded to the paper with corrected date.

### **NEW BUSINESS**

Mayor Briscoe stated that there needs to be a letter submitted addressing items 4 and 5 of the "deliverables" within the AOC. There was also some discussion regarding elimination of the emergency discharge pipe at the lagoon. Mr. Hayworth voiced concern about future protection of the lagoon system without this structure. Mr. Lerda stated that he attempted to apply for a permit to keep the structure and was denied. These types of bypasses are allowed, but for some reason Mr. Payton Kilian refuses to allow us to permit this one. We have no choice. Mayor Briscoe reiterated the need to address deliverables 4 and 5 of the AOC. Mr. Lerda stated he would draft a letter in this regard.

### **COMMENTS FROM THE FLOOR**

Mr. Ben West explained why the members from Troop 727 were at the meeting working on their communication badge. Each scout introduced themselves, followed by the Board members reciprocating their names. Mr. Lerda inquired their ages and what their plans for their future were, letting them know that the water and wastewater profession is always looking for capable and interested individuals.

There was a short discussion about Alliance Water and the future. Mr. Lerda stated that he simply wanted to introduce the Board to them, and nothing was settled yet. There are several items left to discuss and options that could be offered. Mr. Lerda stated that although a September 1<sup>st</sup> date was mentioned, he does not see that as a possibility.

With no further comments offered, a motion was made to adjourn.

**MOTION** by Ms. Holger to adjourn, seconded by Mr. Hayworth, Mr. West called for a vote. The motion passed with no dissenting votes.

Meeting adjournment at 6:37 P.M.

Signed \_\_\_\_\_  
Secretary

Date \_\_\_\_\_