



MINUTES

REGULAR MEETING OF THE HOLDEN BOARD OF PUBLIC WORKS

October 2, 2024

Members Present:

Mr. Al West	Chairman
Ms. Kim Holger	Secretary
Mr. Doug Hayworth	Member
Mr. Rob Hough	Member
Mr. Allen Mensch	Council Liaison

Guests Present:

Mr. Tony Lerda	Superintendent
Ms. Christie Reed	Financial Coordinator

The meeting was called to order at 6:00PM.

There was a review of the minutes from the September 4, 2024, regular meeting. **Motion** by Mr. Hayworth to approve the minutes, Mr. Hough seconded the motion, Mr. West called for a vote. The motion passed with no dissenting votes.

Financial Report: **Motion** by Ms. Holger to approve the financial statement and pay the invoices, Mr. Hayworth seconded the motion, Mr. West called for a vote. The motion passed with no dissenting votes.

OLD BUSINESS

WATER SYSTEM –

GENERAL ACTIVITIES

Mr. Lerda stated that there had been several breaks in the 4" line on McKissick prior to being able to move forward with the abandonment of the line. It has been completed now, all the way back to a "T" at 131 Hwy.

Beyond that situation, Mr. Lerda continued, there were several breaks this last month, almost daily. Some of the issues have been because of weather and some of them have been the result of water hammer. There has also been some investigation into a booster pump station possibly causing some issues by shutting down too quickly. Empire Electric has been contacted and are sending the change to reprogram it to have a slower shut down.

Mr. Lerda addressed the Board concerning the tower draining last week. There was a call received from the Operator stating that the tower water level was dropping quickly. The crew and Mr. Lerda began looking for the leak that was eventually located in front of the CAC building. It was a huge blowout with a hole in the top and another in the bottom. It moved a large amount of water. Another obstacle was created when it was discovered that 5" to 6" of asphalt had been laid over the valve boxes. That was unexpected because the contract stated that they were required

to raise the valve boxes to prevent this specific situation. Mr. Lerda stated at this point, they had to go back and get additional tools and equipment so that the valve boxes could be exposed. It was logged that the pressure ended up dropping below 20 PSI for 7 minutes. He explained that although he was not required to issue a boil advisory, it is at the Operator's discretion, and he chose to do so because it was so broad spread as a precautionary measure. Mr. Lerda explained to the Board that only 3 calls were made inquiring about the situation directly to him and he was able to reassure those customers that there was no boil order in place and the verbiage used on Facebook by some community members was misleading. If there was an actual boil order required, there would have been contamination found. Mr. Lerda discussed with the Board the possibility of being able to notify the public through some type of communication with the new smart meters. He is going to investigate that further possibly with an email list.

LEAD & COPPER

Mr. Lerda informed the Board that the lead inventory had been completed and submitted to the State. The next step is that by regulations, contact will need to be made with the people where we have confirmed that they either have a lead line, a galvanized line requiring replacement, or the unknown possibility of lead. Holden has had regulations in place for the last 6 decades to have copper from the main to the house, and to have copper placed from the main to the meter. Prior to that there might be some galvanized out there that has not been replaced, but the numbers are very low. There is a template letter provided by the government, and Mr. Lerda stated he will work to adjust it to properly represent this exorcize to our customers.

SEWER SYSTEM –

GENERAL ACTIVITIES

Mr. Lerda informed the Board that things were good and just some routine operations of jetting and small repairs had been performed. Specifically, there was a repair performed in Strait's addition to fix an issue.

AOC

Mr. Lerda stated that the AOC was completed and ready and will be closed out next week. He must find out if the Engineer needs to be onsite to sign off on it or not.

NEW BUSINESS

JOINT MEETING WITH PUBLIC WORK COMMITTEE

Mr. Lerda informed the Board that he was appreciative of Mr. Hayworth's input during the meeting. He believes that helped to clear up any misunderstandings and everyone left with understanding that the committee's role is to assist the BPW if needed, but that the BPW has full authority over water and wastewater. The Mayor elected Mr. Mensch specifically as the City Council liaison for the BPW and he is privy to all information. The Public Works Committee, Mr. Lerda said, is always welcome to discuss items with him or to contact the office directly. The discussion about going out for bids when choosing a company to replace O & M seemed to be clarified. Mr. Lerda continued that he has already done all the hard work unofficially before ever presenting the information to the Board. Alliance Water was the best fit for all involved. Mr. Lerda continued by stating that it is imperative to him that the costs to the City Of Holden remain manageable and fair, while at the same time offering the current staff job security. There are many factors and stipulations to consider, and it must be a company within the industry that is familiar with DNR, knows about compliance issues and all the details and doesn't just try to write a bid for details. Mr. Lerda closed out the conversation by stating that he is in fact entertaining another company's request to submit a proposal and if that turns into anything that might be an option, he will give further details. However, at this time it is only at the point of providing them documents to review so that a proposal can be submitted.

COMMENTS FROM THE FLOOR

Mr. Mensch mentioned to Mr. Lerda that the project with the house on the West side of town has started trenching and inquired as to if there was any of O & M or BPW involvement in that project. Mr. Lerda stated that there was no involvement, and he was unaware of it, but he would investigate it. Mr. Lerda thanked Mr. Mensch for the information.

With no further comments offered, a motion was made to adjourn.

MOTION by Ms. Holger to adjourn, seconded by Mr. Hayworth, Mr. West called for a vote. The motion passed with no dissenting votes.

Meeting adjournment at 6:55 P.M.

Signed _____
Secretary

Date _____

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